 MANAGER’S CHECK LIST

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| Item | Action/Name | Further Action |
| Facility available on time | Yes/No |  |
| First Aid | Yes/no |  |
| First Aider Present |  |  |
| All players expected have arrived | Yes/No |  |
| Register Taken | Yes/No |  |
| Register Recorded | Yes/No |  |
| All players Collected | Yes/No |  |
| Any issue with pitch surface or surrounds | Yes/No |  |
| Minumium Ratio met | Yes/No |  |
| Players contact details | Yes/No |  |
| Names of Coaches and assistants |  | |
| Coaches Qualified incl DBS and Safeguarding | Yes/No |  |
| Equipment of sound quality and collected up | Yes/No |  |
| Any issues arising during the session? | Yes/No |  |